



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

<i>Position Title:</i>	Renaissance Reading Consultant
<i>Payroll/Personnel Type:</i>	Certified – 12 Months (Exempt)
<i>Reports to:</i>	Associate Superintendent for Secondary Education

Position Summary:

St. Louis Public Schools is seeking two Renaissance Reading Consultants who report directly to the site principals and indirectly to the Office of the Associate Superintendent for Secondary Education. The individuals selected for this position will work with identified at-risk students using the Renaissance Reading Program to foster students' successful completion of school. The individual will work with students whose reading skills are significantly below grade level to "catch up" and attain, maintain, and exceed proficiency by providing supplemental instruction and support during the 9th and 10th grades. (The Renaissance Reading Consultant position is grant funded and concludes at the termination of the grant.)

Essential Functions:

- Reports to the site Principal.
- Reports indirectly to the Associate Superintendent for Secondary Education.
- Responsible for working with identified students with Renaissance reading.
- Responsible to provide supplemental one-on-one assistance to at-risk students.
- Connects with the student and the family to assist and ensure reading success.
- Maintains a caseload of at-risk students to support and ensure graduation.
- Works closely with other teachers to ensure student success.
- Utilizes computerized resources to help students' master reading skills.
- Support a caseload of students daily during summer school.
- Any and all other duties assigned by the Associate Superintendent of Secondary Education.
- Performs other duties as assigned.

Experience:

Required:

- Evidence of working successfully with at-risk students.
- Demonstrated ability to work with other adults and within the leadership of the site administrator.
- Proven track record of excellent attendance and timeliness at the work site.

Preferred:

- Minimum of 3-5 years experience successfully assisting at-risk youth.

Education:

Required:

- Bachelor's Degree in Education from an accredited college or university.
- Secondary certification in Reading or English.



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Preferred:

- Master's Degree

Knowledge, Skills and Abilities:

- Passionate about improving urban public education, and is driven to make a difference
- Ability to perform well in a quickly changing and diverse environment
- Ability to apply principles of logical thinking to define problems, collect data, establish facts and draw valid conclusions.
- Ability to foster a cooperative work environment.
- Excellent and effective communication skills.
- Ability to express information to individuals or groups effectively.
- Effective problem-solving and strong analytical skills.
- Ability to develop innovative solutions and recommendations.
- Ability to effectively work and interact with others and exercise a high degree of diplomacy

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light Work usually requires walking or standing to a significant degree

Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:

Employee

Date

Immediate Supervisor

Date

Human Resources

Date

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.